Believe it or not…

…it’s that time of year again already. **4-H Re-enrollment!!** I can’t believe how quickly this past program year has gone by. I want to thank so many of you for your continued support of our program and I hope this next program year will bring even more possibilities.

To make that all happen, current 4-H youth members and adult volunteers that wish to continue to be part of this great program need to re-enroll for the 2012-2013 program year by updating their 4hOnline profile. Re-enrollment is an annual event that begins July 1st.

All of the information that you entered in the 4hOnline system is still there but you need to update it. New Medical Release/Health History forms are needed for each returning youth member and for each adult volunteer. **New this year,** returning adult volunteers that update their 4hOnline profile **DO NOT** need to submit a new Confidential Self Disclosure form, only a new Medical Release form. You can use this link to get to the 4hOnline system:

https://www.4honline.com/Login.aspx?4B0F494B57522A3B3B3A3D0D

In this issue you will find the following information:
- Step-by-step instructions on how to re-enroll.
- Frequently Asked Questions about the 4hOnline system and re-enrollment.
- A list of forms that are needed for each youth and adult.
- A list of each club’s enrollment chairs, so that you may contact them directly if you have additional questions.
- A rough calendar of annual events to participate in
- The County Calendar with immediate upcoming events

We hope that the re-enrollment process is easier for you all this year and we wish you a wonderful, fun and productive 4-H 2012-2013 Program Year!

Fe Moncloa
4-H Youth Development Advisor

Jenel Vincze
4-H Program Rep
Step-by-Step Guide to Re-Enrollment Online

1. Using the link on Page 1 of this newsletter, go to the 4hOnline System:
2. Click the “I have a profile” radio button
   Enter your email address and password and leave the Role as Family. Hit the Login button. This should take
   you to your Member List page. When it does, skip to #10 below (Use the family email address we use to com-
   municate with you. If you forgot your password, see #3 - #9 below)
3. If you can’t remember your password, click the radio button “I forgot my password” and then click Send My
   Password. It will be sent to your email address.
   (By the way, you may not have forgotten it. We may never have given it to you. And this is the easiest way to get
   it. You’ll change it to something you like better as soon as you login.)
4. Get the password from your email. Return to the login screen and click “I have a profile” again.
5. Enter your email address again and your temporary password. Be sure Family is indicated as your Role.
6. Click on “Login”
7. Scroll down to Password Management.
8. Reset your password by entering the current one and then picking one of your own. It must be 8 characters with
   at least one number or symbol. Click Update Password. You’ll get a message in green that the password has
   been reset.
9. Click ‘Continue’.
10. Make any changes in your family information by clicking “edit family” next to the family name in the gray box.
    Don’t forget to click “Continue” after you make any changes.
11. For each person you want to Re-Enroll, click on the “Edit” button to the right of their name in the blue box.
    Their “Personal Information” pages will appear. This box is also where you can add family members that were
    NOT enrolled last year

Personal Information - Page 1 & 2
12. Scroll down and Click “Enroll for 2012-2013”
13. Check over all the information that was entered last year– make corrections where necessary.
14. If you are an adult volunteer or a Jr/Teen Leader or a club officer, check Yes under the Volunteer Section
15. Be sure to look at the whole page and make any changes needed and check all the boxes required.
16. Click on Continue at the bottom

Additional Information-Page 3
17. Read through the ORB Agreement and either give consent or not.
18. Continue to scroll down and check the boxes for Waiver of Liability, Enrollment Confirmation, Photo Release
    and Medical Release form.
19. Download and complete the Medical Release/Health History Forms for your Club Enrollment Coordinator
20. Fill in any additional Information that is needed
21. Click on “Continue”

Participation-Page 4 (CLUBS, PROJECTS,GROUPS)
22. On the Club tab, make sure your home club is selected. If you are changing clubs, Edit the current club and de-
    lete it. Then Select a Club from the drop down menu. If you are on the Leadership Team for your club, select
    your position. If not, hit the Add Club button. If you are participating in the same club, click on Continue.
23. This will take you to the Projects Tab. Scroll down to the Project List.
24. Look over your projects from last year
25. Age, School Grade, Years in 4-H, and Years in a Project have already been increased by 1 year
26. Add, edit or delete projects to reflect the 2012-2013 Program Year. When you add a project, be sure to select a
    volunteer type if you are an adult or a Jr./Teen Leader
27. Click on “Submit Enrollment” (We are not using the Groups function, so ignore it.) This will take you back to
    the Member List page where you may Re-Enroll another family member. Please make sure that the profiles are
    “Pending” and that there are no duplicate entries. When you have finished adding/re-enrolling members and
    printing all your forms, log out.
Re-enrollment Frequently Asked Questions:

What if I do not remember my password?
Go to the 4honline.com website and click on “I forgot my password” and the 4honline.com system will send you a password. The 4-H Office does not have your password.

What if I do not remember what email address I used?
Contact your Club’s Volunteer Enrollment Coordinator (VEC). He/she has a list of the people enrolled in the club along with their email addresses.

What if I changed email accounts since last year?
Contact your Club’s VEC and ask them to update your Family Profile. Then you can access your profile and update it for the new program year.

What if I don’t have access to a computer or the Internet?
Ask your Club Leader and/or VEC for a paper re-enrollment form or for an appointment to have them help you update your profile.

What if I am having trouble completing the re-enrollment form online, who do I contact?
Contact your Club’s VEC. A list of them is included in this newsletter.

I completed the online updates, what next?
After you complete updating your information on the 4hOnline.com system your status will automatically change to ‘pending’ if you completed all the required check boxes or ‘Incomplete’ if you missed something. You need to give your Medical/Health History form to your club enrollment chair at your Club Re-enrollment event. Your club enrollment chair will send this information to the 4-H Office and we will verify that your re-enrollment information is complete. Once we do that your status will change to “active”.

How will I know when I am an “active” adult volunteer or 4-H youth member?
Active 4-H Volunteers will receive an email from the 4hOnline System confirming their enrollment and a letter in the mail along with their 4-H Volunteer card. Active 4-H youth members will receive their 4-H cards from their Club VEC.
ALL RE-ENROLLMENT FORMS ARE DUE:
TO YOUR CLUB’S ENROLLMENT CHAIR BY SEPTEMBER 30, 2012

Returning 4-H Adult Volunteers: (one form per adult)
The following signed and completed forms must be turned in to your Club Enrollment Chair. The Chair will submit the necessary forms to the 4-H Office:

<table>
<thead>
<tr>
<th>Required Annually</th>
<th>Signed paper enrollment packet if you do not have the ability to update your online profile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Annually</td>
<td><strong>Form:</strong> Medical Release and Health History <em>(kept on file by the local 4-H Club/Unit Leader)</em></td>
</tr>
</tbody>
</table>

Returning 4-H Youth Members: (one form per youth)
The following signed and completed forms must be turned in to your Club Enrollment Chair:

| Required Annually | **Form:** Medical Release and Health History *(kept on file by the local 4-H Club/Unit Leader)* |

4-H Club Enrollment Chairs

<table>
<thead>
<tr>
<th>Club</th>
<th>Volunteer Name</th>
<th>Contact Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams 4H Club</td>
<td>Karen Maschino</td>
<td><a href="mailto:kmaschino30@gmail.com">kmaschino30@gmail.com</a></td>
</tr>
<tr>
<td>Coyote Crest</td>
<td>Janet Friesen</td>
<td><a href="mailto:janf1914@sbcglobal.net">janf1914@sbcglobal.net</a></td>
</tr>
<tr>
<td>El Sereno</td>
<td>Millie Crosby</td>
<td><a href="mailto:sillymilpo@yahoo.com">sillymilpo@yahoo.com</a></td>
</tr>
<tr>
<td>Hilltop</td>
<td>Jill Bright</td>
<td><a href="mailto:chipnjill@yahoo.com">chipnjill@yahoo.com</a></td>
</tr>
<tr>
<td>Homesteaders</td>
<td>Evelyn McGarry</td>
<td><a href="mailto:Evelyn.McGarry@ssa.sccgov.org">Evelyn.McGarry@ssa.sccgov.org</a></td>
</tr>
<tr>
<td>Pacheco Pass</td>
<td>Ramona Jaramillo</td>
<td><a href="mailto:Muppup10@yahoo.com">Muppup10@yahoo.com</a></td>
</tr>
<tr>
<td>Pleasant Acres</td>
<td>Susan Horovitz</td>
<td><a href="mailto:horovitz@ymail.com">horovitz@ymail.com</a></td>
</tr>
<tr>
<td>Rolling Hills</td>
<td>Jill Willard</td>
<td><a href="mailto:jetwillard@sbcglobal.net">jetwillard@sbcglobal.net</a></td>
</tr>
<tr>
<td>San Martin</td>
<td>Maryam Heidari</td>
<td><a href="mailto:maryamheidari@aol.com">maryamheidari@aol.com</a></td>
</tr>
</tbody>
</table>
## Calendar of Annual 4-H Events to look for in Santa Clara County

<table>
<thead>
<tr>
<th>Date (subject to change)</th>
<th>County Events</th>
<th>Section and State Events</th>
<th>Past Years Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st week in August</td>
<td>SCC Youth Fair</td>
<td></td>
<td>SCC Fairgrounds</td>
</tr>
<tr>
<td>Late July, early August</td>
<td>4H State Leadership Conference</td>
<td>(SLC) - 14 yrs AND enrolled in High School, UC Davis</td>
<td></td>
</tr>
<tr>
<td>End of Fair</td>
<td>Fair Awards Night</td>
<td></td>
<td>SCC Fairgrounds</td>
</tr>
<tr>
<td>1st Saturday in October</td>
<td>Mega Field Day/ Harvest Festival</td>
<td></td>
<td>Emma Prusch Farm Park</td>
</tr>
<tr>
<td>1st Week in October</td>
<td>National 4H Week</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mid November</td>
<td>County Achievement Night</td>
<td></td>
<td>Berger Drive Auditorium</td>
</tr>
<tr>
<td>Mid December</td>
<td>4H All Stars Winter Dance</td>
<td></td>
<td>Berger Drive Auditorium</td>
</tr>
<tr>
<td>Usually in January</td>
<td>6th Grade Conference</td>
<td>6th Grade or 1st time Junior Leaders Berger Drive Auditorium</td>
<td></td>
</tr>
<tr>
<td>Usually in January</td>
<td>Creating A Leader Conference</td>
<td>(CAL) - Walker Creek Ranch, Novato, CA</td>
<td></td>
</tr>
<tr>
<td>Date set by Coordinator</td>
<td>County Presentation Day</td>
<td></td>
<td>Westhope Church, Saratoga, CA</td>
</tr>
<tr>
<td>February or March</td>
<td>Favorite Foods Day</td>
<td></td>
<td>Berger Drive Auditorium</td>
</tr>
<tr>
<td>date set by Sectional Council</td>
<td>Citizenship Weekend</td>
<td></td>
<td>San Francisco, CA</td>
</tr>
<tr>
<td>Usually in March</td>
<td>Leadership Overnight</td>
<td></td>
<td>Walden West, Saratoga, CA</td>
</tr>
<tr>
<td>End of March</td>
<td>Sectional Presentation Day</td>
<td>UC Davis</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>You See Davis Days</td>
<td></td>
<td>UC Davis</td>
</tr>
<tr>
<td>Date Set by Chairperson</td>
<td>County Fashion Revue</td>
<td></td>
<td>Berger Drive Auditorium</td>
</tr>
<tr>
<td>Date set by County All Stars</td>
<td>Dan Chitwood Memorial Olympics</td>
<td></td>
<td>El Quito Park, Saratoga, CA</td>
</tr>
<tr>
<td>Last Saturday in May</td>
<td>State Field Day</td>
<td>UC Davis</td>
<td></td>
</tr>
<tr>
<td>Mid June</td>
<td>Fair Stills Entry Forms Due</td>
<td>Fair Office</td>
<td></td>
</tr>
<tr>
<td>Usually Mid June</td>
<td>California Focus</td>
<td></td>
<td>Sacramento, CA</td>
</tr>
<tr>
<td>Date set by All Star Advisors</td>
<td>All Star Banquet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of June</td>
<td>4-H Summer Camp</td>
<td>Camp Butan Creek, Camp Hidden Falls or Camp Loma</td>
<td></td>
</tr>
</tbody>
</table>
All Stars

As All-stars we have planned many dances for Santa Clara County. We also attended State Leadership Conference (SLC) and 4-H camp. We attended many county events such as field days and leadership conferences. The All Star program is so awesome because as an All-star you get to travel to different clubs and initiate the club’s officers. We also get to meet new people from other clubs and learn more about what Santa Clara County 4-H is all about. The current All-stars are hosting an upcoming dance, Saturday, June 9 at 7:00pm at Berger Drive Auditorium. This dance shall be the last for the current Allstars.

-WILL I AM ALLSTAR

Mark the Date:  June 9  7:00pm to 11:00pm
All Star End of Year Dance
Semi-formal – that means dress up!
See you there!

All Star applications are due June 1, 2012. All you high schoolers should consider this great leadership opportunity. The interview will take place 6/16/12 at 9:00 a.m. to noon at Berger Dr. and the All Star Banquet will start at 6:00pm. All 4-H families are invited to attend the banquet.

4-H Shooting Sports Workshop in Concord, CA
Rifle Discipline

Saturday, July 28, 2012 – 8:00 a.m. – 6:00 p.m.
Sunday, July 29, 2012 – 8:00 a.m. – 4:00 p.m.
Where: Concord Police Association Range, 5060 Avila Road in Concord.

Participants must attend both days of training to receive certification. Upon successful completion of the course, the participant will be certified as a rifle trainer and can lead a rifle project at the club level or serve as county trainer to certify other leaders. There is no cost for the course.

To register for the course or receive more information, contact John Borba at: jab-orba@ucdavis.edu

For information about the facility and a map, please visit the range website at: http://concordpoa.org/contacus.php
University of California
Cooperative Extension
Santa Clara County
4-H Youth Development Program
1553 Berger Drive, Bldg.1
San Jose, CA 95112
http://cesantaclar.ucdavis.edu/
Youth_Development

Office Hours: 9:00 a.m. to 5:00 p.m.
Monday through Friday

All meetings and events are open to
EVERYONE! Please come!

Contact the office for special accommodations for
disabled persons.

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Deadline for articles is the 15th of each
month.

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